

Title Assisted Living Administrator Training

Date November 15-17, 2022
December 6-7, 2022

Time 8:30 a.m. CT – 4:00 p.m. CT

Sponsors



Directed Health Measures Your safety and well-being are NHCA's top priority. The event will follow **Lincoln-Lancaster County Health Department directed health measures** (DHMs) in place at the time the event is held.

Content A wide range of information will be covered including license requirements, regulation, survey, complex nursing, abuse reporting, resident rights, nutrition, staffing and training, transition of care, medication aides, wage and hour requirements, gerontology, and more.

Objectives At the completion of the training, the participant will be able to:

1. Identify the roles and responsibilities of the administrator in managing the operation of the facility.
2. Discuss the philosophy and principles of assisted living.
3. Describe the responsibilities for an administrator related to the financial aspects of the facility.
4. Develop a system for identifying a resident's needs and incorporating them into the Resident Service Agreement.
5. Relate the provision of services to a resident with changing needs.
6. Describe the normal aging process in relation to care and services.
7. Review the rules, regulations, and standards of operation related to the assisted living facility.

Audience This training is designed for any individual in an administrator/director/manager position in an assisted living facility.

Facilitator Connie Knorr, RN, BSN
Director of Professional Development, Nebraska Health Care Association

Format Registrants will have the option to attend in person or virtually. Each attendee will designate in-person or virtual format during registration. Registrants must attend in the format in which they are registered.

If you are attending virtually, an internet connection is required. NHCA uses ZOOM as the webinar platform. You may participate from any computer and most mobile devices that have internet access. However, to receive full credit, you must be logged into the ZOOM app through your computer or mobile device. Visit <https://zoom.us/test> to test if your computer is ready for a ZOOM session and to download the latest application. The audio portion of this webinar is run through the computer rather than a phone line. A computer with external speakers or headset is needed; a microphone and/or webcam is required. Questions for the instructor can be asked through chat and Q&A functions in the ZOOM app. If you need technical assistance, please call 402-435-3551 or email education@nehca.org.

CE Credit This training is appropriate for the educational requirement for assisted living administrators and meets the continuing competency requirements of up to 18 hours for the renewal/reinstatement of a Nebraska Nursing Home Administrator's license as granted by the Nebraska Board of Nursing Home Administrators. Participants must stay in the education program the entire time to receive full credit.

Handouts Printed handouts will not be provided. Handouts will be available online. Prior to the program, registrants will receive a link to the handouts. Please include your email address on the registration form.

Evaluations Please provide feedback on the course by completing the evaluation. A link to the online evaluation will be emailed to registrants.

Schedule

PART 1

Tuesday, November 15

Start Time	End Time	Session Name
8:00 a.m.	8:30 a.m.	Registration
8:30 a.m.	10:00 a.m.	Gerontology and Aging
10:00 a.m.	10:15 a.m.	Break
10:15 a.m.	11:30 a.m.	Continuing Care Retirement Communities, Retirement Communities, History of AL, Staffing and Training Requirements
11:30 a.m.	12:15 p.m.	Lunch
12:15 p.m.	1:15 p.m.	Transition of Care, Grievances, Customer Satisfaction, and Quality Improvement
1:15 p.m.	2:15 p.m.	Resident Rights
2:15 p.m.	2:30 p.m.	Break
2:30 p.m.	4:00 p.m.	Dementia Care

Wednesday, November 16

Start Time	End Time	Session Name
8:00 a.m.	8:30 a.m.	Registration
8:30 a.m.	10:00 a.m.	License Requirements, Regulation
10:00 a.m.	10:15 a.m.	Break
10:15 a.m.	11:45 a.m.	Survey

11:45 a.m.	12:30 p.m.	Lunch
12:30 p.m.	2:00 p.m.	Complex Nursing, and Abuse Reporting; How to Apply for AL Admin Certification
2:00 p.m.	2:15 p.m.	Break
2:15 p.m.	3:45 p.m.	Medication Aides

Thursday, November 17

Start Time	End Time	Session Name
8:00 a.m.	8:30 a.m.	Registration
8:30 a.m.	10:00 a.m.	Revenue and General Accounting
10:00 a.m.	10:15 a.m.	Break
10:15 a.m.	11:30 a.m.	Revenue and General Accounting
11:30 a.m.	12:15 p.m.	Lunch
12:15 p.m.	1:30 p.m.	Nutrition and Food Code; Managing Nutritional Status
1:30 p.m.	2:30 p.m.	Aged and Disabled Waiver and Level of Care Determination Changes
2:30 p.m.	2:45 p.m.	Break
2:45 p.m.	3:45 p.m.	Fire Safety/Safety Code

PART 2

Tuesday, December 6

Start Time	End Time	Session Name
8:00 a.m.	8:30 a.m.	Registration
8:30 a.m.	10:30 a.m.	Marketing, Employment Practice, and Supervision
10:30 a.m.	10:45 a.m.	Break
10:45 a.m.	12:00 p.m.	Insurance Liability, Workers Compensation
12:00 p.m.	12:45 p.m.	Lunch
12:45 p.m.	2:15 p.m.	OSHA
2:15 p.m.	2:30 p.m.	Break
2:30 p.m.	4:00 p.m.	Federal Wage and Hour Requirements

Wednesday, December 7

Start Time	End Time	Session Name
8:00 a.m.	8:30 a.m.	Registration
8:30 a.m.	10:30 a.m.	Resident Service Agreement, POA, Health Care POA, DPOA
10:30 a.m.	10:45 a.m.	Break
10:45 a.m.	12:15 p.m.	Resident Assessment and Person-Centered Services
12:15 p.m.	1:00 p.m.	Lunch
1:00 p.m.	2:00 p.m.	Infection Control in Assisted Living
2:00 p.m.	2:15 p.m.	Break
2:15 p.m.	2:45 p.m.	What You Need to Know Right Now
2:45 p.m.	3:45 p.m.	Emergency Preparedness & Leadership

Registration Information

PRE-REGISTRATION is encouraged. Registration at the door will be accepted if space permits. If you wish to confirm your registration, call the NNFA/NALA office at 402-435-3551.

Registration includes lunch, breaks, and the handout link.

Photographs are taken during Nebraska Health Care Association events for use in media releases, newsletters, nehca.org, and social media. By registering for this

event, you grant NHCA the right to use your name and photograph for such purposes.

Registration Fee

Registration Fee – Full Training (Continuing education credit included):

Members

On or before Nov. 1	\$449
After Nov. 1	\$474
Make-up Day	\$45

Non-Members

On or before Nov. 1	\$898
After Nov. 1	\$923
Make-up Day	\$45

Registration Fee – Part 1: Nov. 15-17 (Continuing education credit included):

Members

On or before Nov. 1	\$299
After Nov. 1	\$324

Non-Members

On or before Nov. 1	\$598
After Nov. 1	\$623

Registration Fee – Part 2: Dec. 6-7 (Continuing education credit included):

Members

On or before Nov. 22	\$199
After Nov. 22	\$224

Non-Members

On or before Nov. 22	\$398
After Nov. 22	\$423

Cancellation Policy

Substitution, cancellation, and refund policies can be found at this [link](#).

Liability Release Statement

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I acknowledge that by attending I am forgoing risks and accepting sole responsibility for any exposure or infection that may result in illness, disability, and/or death. I understand that the risk of becoming exposed to or infected by COVID-19 may result from the actions, omissions, or negligence of myself or others. I understand that if I am ill before, during, or after the training, it is my responsibility to inform NNFA/NALA. I also understand that, if I become ill before or during the training, I will refrain from participating.

Hotel Room Block

Residence Inn by Marriott Lincoln South
5865 Boboli Ln
Lincoln, NE 68516

Call [\(402\) 423-1555](tel:402-423-1555) and mention *Nebraska Health Care Association* to receive the discounted room rate of \$89 a night.

Please make your reservations by October 24, 2022 (Part 1) and November 14, 2022 (Part 2). The discounted room rate is not guaranteed for any reservations made after these dates.