



HYBRID ONLINE NURSE AIDE CLASS

Nebraska Health Care Learning Center Checklist

STEP 1: Become Approved by NHCLC

- Facility** is a member of the Nebraska Health Care Association.
- Facility** is an approved training and testing site for the Nebraska Health Care Learning Center (NHCLC).
- Facility** has an NHCLC-approved instructor (RN/LPN) who can serve as the on-site preceptor for the 30-hour on-site skills portion of the class. The facility is responsible for preceptor reimbursement.
- Facility** has an NHCLC-approved state tester (RN) who is not the class instructor and does not work in the same facility as the students.

STEP 2: Schedule Class

- Facility** has at least five and no more than 12 students to put through the class.
- Facility** chooses the schedule (i.e., 4 or 6 weeks) and dates of both the 46-hour online portion and 30-hour on-site skills portion of the class.
- Class** start date is at least two weeks out.
- Facility** informs NHCLC of the students, preceptor, schedule, dates, and on-site hours of the class.
- Facility** pays Academic Platforms to confirm the class.
- NHCLC** advertises the class online for two weeks if there is space for more students.

STEP 3: Host Class

- Academic Platforms** registers the students.
- Online instructor** coordinates with the on-site preceptor.
- Students** finish the 46-hour online course work as instructed by the online instructor.
- Facility** has equipment needed to competency test students on all nurse aide skills.
- Students** complete the 30-hour on-site skills portion of the class with on-site preceptor.
- Students** take the state test with NHCLC-approved tester with no conflict of interest.

